

# Legacy

An **OnSide** Youth Zone

## ROLE PROFILE

### WELLBEING AND SAFEGUARDING YOUTH WORKER – LEGACY YOUTH ZONE



# ROLE PROFILE

## POST:

Wellbeing and Safeguarding Youth Worker

## SALARY:

£13.15 per hour.

## LOCATION:

Legacy Youth Zone, Croydon

## REPORTING TO:

Youth Work Co-ordinator

## CONTRACT:

- 14 hours per week
- Tuesday 2-5pm (3 hrs) Safeguarding meeting and admin/weekly prep
- Wednesday or Friday 3.45-9.15pm (5.5 hrs) – working on senior session with 13-19 year olds
- Saturday 3.45-9.15pm (5.5 hrs) – working on senior session with 13-19 year olds

Fixed term until July 2027

Due to candidate required to work during Senior sessions (aged 13-19), **the candidate must be aged 21 or over.**

## BENEFITS:

33 days annual leave including bank holidays pro-rata; free gym access; access to OnSide's Talent Academy; Employee Assistance Programme; free staff meals during sessions; discounted holiday club for dependants on working days

**KEY RELATIONSHIPS** Core Management team, Safeguarding Team, OnSide, External Stakeholders, Young People and Parents, volunteers

## MAIN PURPOSE

The Wellbeing & Safeguarding Project Youth Worker role has been established to address the growing need for targeted support in young people's mental health and overall wellbeing. This position ensures that young people at Legacy Youth Zone have access to dedicated support during evenings and weekends, offering one-to-one conversations that meet them at their point of need. The role is crucial for conducting universal impact evaluations and using our impact measurement tools to assess and enhance Legacy's positive influence on young people.



By conducting pre- and post-one-to-one sessions and providing weekly wellbeing check-ins, the Wellbeing Project Worker builds meaningful relationships with Youth Zone members, offering personalised support. They help young people navigate challenges, connecting them to suitable activities within Legacy or referring them to specialist external services and partners when necessary. This comprehensive approach ensures that young people receive the tailored assistance they need while maximising Legacy Youth Zone's

impact on their personal development and wellbeing

### CORE RESPONSIBILITIES

- Support young people throughout their membership journey at Legacy
- Build relationships with members who would benefit from additional support and work with them to create goals and wellbeing action plans
- Conduct one-to-one sessions with young people and agree where needed, follow up sessions and actions from these conversations
- Work with colleagues to understand the full programme on offer at Legacy Youth Zone and how young people can benefit from engagement with each area
- Evaluate the progress of young people and the project using universal evaluation impact report
- Signpost appropriately to mental health and youth counselling services who work with Legacy, such as local mental health charities.
- Work with your line manager to achieve specific targets set out for the project
- Support with Project and programme planning
- Serve as a Safeguarding Officer within the Safeguarding Team, collaborating with other Safeguarding Leads at Legacy while managing your own caseload, including participation in weekly one-hour meetings
- To carry out any other reasonable duties as requested by the Universal Youth Work Manager.

### GENERAL RESPONSIBILITIES

- Be a role model for young people and present a positive “can do” attitude.
- Take personal responsibility for own actions.
- Commit to a culture of continuous improvement.
- Work within the performance framework of Legacy Youth Zone and OnSide.
- Represent the Youth Zone positively and effectively in all dealings with internal colleagues, and external partners.
- Comply with all policies and procedures, with particular reference to safeguarding, codes of conduct health and safety and equality and diversity to ensure all activities are accessible.
- To be alert to issues of safeguarding and child protection, ensuring the welfare and safety of Youth Zone members is promoted and safeguarded, and to report any child protection concerns to the designated Child Protection Officers using the safeguarding policies, procedures, and practice (training to be provided).
- To assist with any promotional activities and visits that take place at the Youth Zone.
- To actively promote the Youth Zone and positively contribute towards increasing Youth Zone membership.

### ABOUT LEGACY YOUTH ZONE

Croydon Youth Zone, named “Legacy” by local young people, was the third Youth Zone in London opened by the national charity, OnSide in September 2019. This is an exciting and unique opportunity to join a small but growing, impactful fundraising team and play a critical part in shaping opportunities for London’s young people and supporting a grass roots, committed universal youth service. Legacy, like all other 15 OnSide Youth Zones across England, exists to give young people somewhere to go, something to do and someone to talk to.

Legacy’s state-of-the-art building provides young people with access to a range of activities, offering them the opportunity to try new things, meet new friends and gain support from friendly, warm and positive staff and volunteers. The facilities include a 3G pitch, a gym, sports hall, recreation area and dance, arts, music and media suites, with facilities equipped for a wide range of sporting, artistic, cultural and general recreational activities and targeted services. To access a Youth Zone, young people aged 8 – 19 (or 25 with additional needs) simply pay 50p per visit and £5 per year membership.

To find out more, please watch this video: <https://www.youtube.com/watch?v=usPODSRw7nw>

## ABOUT ONSIDE

Potential is everywhere. In every home on every street, from affluent suburbs to inner-city estates. The difference is that some young people get every opportunity to explore their potential. Others don't. It's about opportunity.

OnSide is a national charity that believes all young people should have the opportunity to discover their passion and their purpose. To find out what they've got and where it could take them. OnSide funds and builds state-of-the-art, multimillion-pound Youth Zones in the country's most economically disadvantaged areas. They train the amazing people that run them. And they offer continuing support via the nationwide OnSide Network of 14 Youth Zones (and growing), where colleagues can learn and grow, share their stories, and celebrate their success together. This is passionate, properly funded youth provision, with no ifs or buts. A unique partnership between young people and their community, local authorities and private business leadership, and a growing movement of supporters who believe that how we treat the next generation defines who we are as a society.

Because when we really invest in young people, we all benefit – from who they are now, everything they might become and achieve, and everyone they might touch and inspire. All they need is the chance to shine – an environment where they can be their best selves –and you just watch them go. It's about opportunity.

## PERSON SPECIFICATION

Applicants will be expected to demonstrate the following experience, skills, knowledge, and attributes.

Selection Criteria* A = Application Form I = Interview T = Test/Personality Profile	Essential or Desirable	Method of Assessment
<b>Experience</b>		
Experience of Youth Work or providing support to young people in an educational or alternative provision	Essential	A & I
Proven experience of engaging vulnerable, disengaged or young people	Essential	A & I
Experience of working in a team	Essential	A & I
Experience of monitoring and evaluation processes	Desirable	A & I
Experience of Safeguarding and dealing with safeguarding disclosures	Essential	A & I
Experience supporting young people into positive destinations	Desirable	A & I
Strong commitment to young people and ability to engage and build positive relationships with disengaged young people	Essential	A & I
Experience supporting young people through coaching and mentoring and 1-1 sessions	Essential	A & I
<b>Skills</b>		
Experience in Microsoft office 365 such as Outlook, Word and Excel	Essential	A & I

Ability to pay attention to detail, be thorough and organised	Essential	A & I
Ability to relate to young people from all backgrounds	Essential	A & I
Strong interpersonal skills	Essential	A & I
Excellent verbal and written communication skills	Essential	A & I
Experience of using impact data as a tool to shape programmes	Desirable	A & I
<b>Knowledge</b>		
Knowledge and awareness of issues affecting young people and ways to support them	Essential	A & I
Knowledge of health and safety, diversity awareness and safeguarding best practice and how these relate to children and young people	Desirable	A & I
<b>Special Requirements</b>		
Demonstrate a commitment to the goals and drivers behind The Youth Zone/OnSide	Essential	A & I
Enhanced DBS clearance and commitment to Safeguarding children	Essential	A & I

## APPLICATION PROCESS

To apply, please complete the online application process (submitting a cover letter and CV), which can be found through our website or by [clicking here](#).

Please provide the following information:

- Any reasonable adjustments we can make to assist you in your application or the selection process.



This role will be based in the Youth Zone and is face to face with young people, therefore, require an Enhanced DBS upon being offered the post.

**Applications Close: Friday 7<sup>th</sup> February 2025**

**Interviews: TBC**

**Anticipated start date: March 2025**

**Anonymous Applications:** We recognise our workforce is under-represented in certain areas and are committed to addressing this. Therefore, we actively encourage applicants to submit anonymous applications; this means removing names & email addresses from CVs and cover letters. The HR Manager will have this information from submissions, but this will not be available to the selection panel when they are considering applications.

For information on how Legacy processes your data, go to

<https://legacyyouthzone.org/privacy-policy/>

## OUR VALUES

# Legacy

An **OnSide** Youth Zone



## YOUNG PEOPLE FIRST

Young people are at the heart of everything we do, inspiring and challenging us to deliver services that exceed their needs and challenge them to be the best they can be.

## EXCELLENCE

We encourage ourselves and each other to be the best we can be through continuous learning and improvement, and a focus on finding solutions.



## RESPECT

We act with honesty and integrity, celebrating diversity across the whole organisation and caring about each other, our young people and the Youth Zone environment.



## AMBITION

We are passionate and driven in taking on new challenges